

SUMMARY – OUR DATA PROTECTION IMPACT ASSESSMENTS (“DPIA”)

A DPIA is a process which helps us identify and minimise the data protection risks to personal data we control which may arise from the way we deal with that data. At Law we must do a DPIA for processing that is **likely to result in a high risk** to the security of that data. A DPIA is a valuable activity because it allows us to manage risks to the rights of the data subjects. It helps us:

- ◇ describe the nature, scope, context and purposes of the processing;
- ◇ assess necessity, proportionality and compliance measures;

- ◇ identify and assess risks to individuals; and
- ◇ identify any additional measures to mitigate those risks.

We believe it is also good practice to do a DPIA for any other major project involving the processing of personal data, including a change in the technology we use to do so. We will do a DPIA **before** implementing a project or change. That will be done in consultation with the right people. We will also keep the DPIA for the implemented project under review.

The following Table summarises the DPIAs we have done at this time (we up-date the Table immediately a new one is done)

#	Date of DPIA	Department	Summary of Processing	Lawful Basis for Processing
01	3 Nov 2020	Patient Admin	Destruction of "stale" records (physical); Digital records put "beyond use"	Data Protection Act 2018, Records Management Policy
02	6 July 2021	Intra Oral Scanners	Capture digital images of teeth; key element of treatment planning	Data Protection Act 2018, Health care Records